

Darts BC Association

THE CONSTITUTION OF Darts BC Association

“SOCIETIES ACT”

CONSTITUTION

- 1.) The name of the Society is Darts BC Association.
- 2.) The purposes of the Society are:
 - a.) To promote, within the Province of British Columbia, interest in the game and the true spirit of said game. This will be achieved through coordination with the National Dart Federation of Canada of tournaments and rankings, as well as the organization and administration of fundraising efforts to assist both youth and adult players.
 - b.) To establish control and organize the development of darts for men, women and children regardless of age, race, color or creed or geographical location in the province of British Columbia;
 - c.) Do all such things as are incidental or conducive to the attainment of the purposes of the Society.
- 3.) The Society will take all measures within reason to apply for and obtain all such licenses and permits from Municipal, Provincial or other authority as may be required for the purposes of the Society;
- 4.) Darts BC Association is a non-profit organization and is not to be carried on for a profit or gain.
- 5.) In the event of dissolution, the assets of the Society shall be paid to such a charitable organization that the Executive members shall determine, provided that the organization taking the assets shall be a charity in respect of which an income tax payer under the laws of Canada can claim an exemption for donations to it.
- 6.) Paragraphs 3, 4, 5 and 6 of the Constitution are unalterable in accordance with the Society Act.

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BY-LAWS

ARTICLE I – DEFINITION

- 1.) Darts BC – Darts BC Association hereinafter referred to as the Society.
- 2.) NDFC – National Dart Federation of Canada
- 3.) “Member In Good Standing” – All members of the Society shall be considered in good standing, except a member:
 - who has failed to pay his/her current annual membership fee to the Society;
 - who owes monies to the Society or the NDFC that are deemed overdue;
 - who has been suspended by the Executive members for misconduct or actions deemed detrimental to the Society or the NDFC; or
 - who has been suspended for a determined period of time by the appointed Disciplinary Committee for misconduct or actions deemed detrimental to the Society or the NDFC.
- 4.) Zones – areas of the Province determined by geographical location.
- 5.) Zone/Disciplinary Representatives – members appointed by the Executive to act as representatives for their determined Zone.

Zone/Disciplinary Representative Responsibilities

- a.) to assist the Executive when called upon with required business and the transfer of information to the membership in their determined zone.
- b.) when call upon by the Executive to act as part of a Disciplinary Committee of the Society.

- 6.) Darts BC Entity - A dart league or association that has registered all of its members as Society members and accepts the responsibilities outlined below.

Darts BC Entity Responsibilities:

- a.) to uphold the purposes and by-laws of the Society
- b.) have available, a liaison to act as a conduit between the Society and the Darts BC entity.

Note: A Zone/Disciplinary Representative or Entity Liaison will be considered a Committee Member of the Society.

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7.) Executive members – The Executive members consists of all elected executive members of the society. This includes:

- a.) Provincial Director
- b.) President
- c.) Vice President
- d.) Financial Director/Membership Director
- e.) Youth Director
- f.) Webmaster
- g.) Secretary

Zone/Disciplinary Representatives will be appointed by the Executive members by on an annual basis.

ARTICLE II – HEAD OFFICE

1) The Head Office of the Society shall be 3358 Cobblestone Avenue, Vancouver, B.C. V5S 4S4 in the province of British Columbia or at such a place therein as the executive members of the Society may determine from time to time.

ARTICLE III – MEMBERSHIP

1.) Any person who is capable of handling a set of darts in a responsible manner may apply to the Society for a membership. Such membership is to be granted subject to the approval of the executive members.

- a.) Any person under the age of 19 will be registered as a youth member in the youth program and will have all privileges in the youth program only. However, Youth players of the age of 16 years and above are permitted to participate in Adult Tournaments provided the rules Venue allow.

2.) Any non-playing person who is interested in the purposes of the Society is eligible, and may apply for membership, which is to be granted subject to the approval of the executive members and will be considered a supporting (non voting) member of Darts BC.

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3.) A league or association may register as a Darts BC Entity, for a per player fee, as will be determined by the executive members year to year. This distinction will earn all of the leagues members Darts BC Member status.

Any league wanting to register as a Darts BC Entity must submit their full league roster in a suitable electronic format, eg: excel document and membership fees by the 30th of November each year.

a.) A roster list must include (for each league member):

- i.) full name;
- ii.) full mailing address;
- iii.) telephone number; and
- iv.) email

b.) Darts BC Entities do not have to pay the membership fees for any players that are registered as Darts BC members with another Darts BC Entity or who have registered as independent members under Paragraph 4 of this Article.

c.) Each Darts BC Member will be responsible for ensuring that their membership fee, under a Darts BC entity, is only paid once.

d.) No fees will be reimbursed for players whose Darts BC membership fee is paid by more than one Darts BC entity.

4.) A Darts BC member may choose to register independently as a joint Darts BC/NDFC member.

a.) Membership dues for joint Darts BC/NDFC membership are to be paid by the 10th of January each year.

b.) Players who elect to register as a joint Dart BC/NDFC member will not be reimbursed for any membership fees, if they are also a member of a Darts BC Entity.

5.) All **45 day members 'in good standing'** shall have full voting privileges, each member having only one vote.

6.) Any **45 day members 'in good standing'** may be elected as an executive member of the Society.

7.) Any **45 day members 'in good standing'** may accept appointments by the executive members.

8.) NDFC Rules regarding membership shall be adhered through their guidance.

9.) *NDFC and Darts BC Membership Cards will be supplied accordingly to all paid members*

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ARTICLE IV – TERMINATION/RESIGNATION OF MEMBERSHIP

- 1.) A member or executive may advise the executive of the Society, in writing, of his/her intention to resign from the Society. However, the resignation of the member does not free him/her of any liability owing to the Society until the day of his/her withdrawal; provided that such resignation shall be a forfeiture by such a member or executive of all right to and claim upon the Society. All original documents and electronic data must be left with the remaining executive members. Failure to do so may result in disciplinary, or if necessary, legal action being taken by the Executive of the Society.**

- 2.) The Disciplinary Committee members may, by a majority vote, suspend (for a specified time frame) or expel any member or executive whose conduct or actions are deemed detrimental to the Society. The Disciplinary Committee shall consist of 3 Zone/Disciplinary Representatives appointed by the Executive and 2 Executive members. In the event one of these people are the ones being reviewed for disciplinary action, the Executive shall accordingly appoint a member of the Society to the Committee to replace them.**
 - a.) A player that has been suspended for not paying fees considered overdue will not be reinstated under any circumstance until those fees are re-cooperated.**

- 3.) A member who has been expelled by the Disciplinary Committee shall:**
 - a.) be considered expelled until the first Annual General Meeting after the date of expulsion;**
 - b.) will have an opportunity to be heard at the Annual General Meeting; and**
 - c.) may be reinstated by a vote of the membership.**

- 4.) The members may, by a special resolution passed at any meeting of the members, suspend (for a specified time frame) or expel permanently any member or executive whose conduct or actions are deemed detrimental to the Society.**

- 5.) NDFC Rules shall be adhered to through their guidance. Failure by members to adhere to NDFC Rules will result in disciplinary action by both the NDFC and Darts BC Association.**

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ARTICLE V – MEETINGS OF THE SOCIETY

- 1.) The Annual General Meeting of the Society shall be held on the weekend of the Adult Provincial Finals Championship. It shall be mandatory for all members of the Society participating in the Adult Provincial Playdowns to attend the Annual General Meeting. Failure to do so, will result in disciplinary action, to be determined by the Disciplinary Committee.
- 2.) The Annual General Meeting of the Society shall:
 - a.) Be designated for the election of executive and the transaction of other business.
 - b.) be held not more than fifteen(15) months after the date of incorporation
 - c.) be held at least once every calendar year
 - d.) not more than fifteen months after holding the last preceding Annual General Meeting
- 3.) Every general meeting, other than an Annual General Meeting, is an extraordinary meeting.
- 4.) Special meetings of the Society shall be held from time to time at such times and place as may be determined by the executive members. Notice of such meetings shall be forwarded by the Executive of the Society to each independent member and entity liaisons at least twenty-one (21) days before the date of the meeting.
- 5.) A quorum for the transaction of business at any meeting for the members shall consist of not less than five percent (5%) of the registered Darts BC members.
- 6.) Any meeting for the Society or of the executive may be adjourned to another time. Any business may be transacted that might have been transacted at the original meeting.
- 7.) All **45 day members 'in good standing'** shall have one vote.
- 8.) Members who are 'in good standing', for no less than 45 days, but, cannot attend the Annual General Meeting, or any other member meeting of the Society, may cast one vote by proxy.
- 9.) A proxy vote may be carried by a registered Darts BC **45 day member 'in good standing'** attending the Societies Annual General Meeting.
- 10.) Only one proxy vote may be carried per attending member.

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- 11.) All proxy votes must be registered with the Executive of the Society for Annual General Meetings no later than by the start of play of the first day of the Adult Provincial Playdowns and for Special General Meetings 24 hours prior to.
- 12.) To submit a proxy vote the '*DARTS BC Proxy Vote Form*' **MUST** be used. Proxy forms will state as to exactly what resolutions are to be voted on.
- 13.) Proxy Votes can not be used as counting votes for elections of executive positions unless the space provided is filled out accordingly showing the name of the person and Executive position the vote is intended for.

ARTICLE VI – DIRECTORS

- 1.) The subscribers to the constitution of the Society shall be the first executive and shall hold office until the first Annual General Meeting of the Society or until their successors are elected or appointed.
- 2.) Subject to the Act and to these by-laws, the executive shall exercise all the powers of the Society and shall manage the affairs of the Society. The executive shall not receive any remuneration for their services, but have the right to be reimbursed for expenses incurred in carrying out their duties.
- 3.) The number of executive shall be seven (7) in number and may be changed from time to time by resolution of the general meeting, which said resolution shall fix their term of office.
- 4.) Executives are to be voted in annually at the Annual General Meeting and all executive shall hold office until their successors are appointed or elected
 - a.) Separate election shall be held for each office to be filled.
 - b.) An election may be by acclamation, or by show of hands.
 - c.) If no successor is elected, the previously elected or appointed continues to hold office.
- 5.) In the event of any executive resigning or ceasing to be a executive of the Society, the remaining executives may appoint some person to fill the vacancy thus occurring until the next Annual General Meeting of the Society.
- 6.) Only persons who are **45 day members 'in good standing'** of the Society shall be eligible to be elected or appointed as a executive of the Society.
- 7.) A person shall cease to hold office of the executive if he/she ceases to be a Member of the Society or becomes a member 'not in good standing'.

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- 8.) The Executives may meet together from time to time for the dispatch of business, adjourn and otherwise regulate the meeting as they think fit. An executive may, at any time, requisition a meeting of the executives.
- 9.) A resolution in writing signed by two-third (2/3) majority of the executives shall be valid and effectual, Provided that all executives have been duly notified, for all purposes as if it had been passed at a meeting of the executives duly called and constituted.
- 10.) The executives may appoint a committee of DARTS BC members in good standing to act on behalf of the executives and within the guidelines of the Society to carry out duties determined by the executive members.
- 11.) No Director shall have any greater voice, vote or authority in the Society than any other member of the Board.
- 12.) The Directors of the Society shall be as follows and carry a 2 year term. Positions are up for election on even and odd years per below in order to maintain experienced executive members are in place each year.
 - a.) Provincial Director - even
 - b.) President - odd
 - c.) Vice President - odd
 - d.) Financial Director/Membership Director - even
 - e.) Youth Director - odd
 - f.) Webmaster - even
 - g.) Secretary – even
- 13.) **The Provincial Director shall:**
 - a.) submit a complete report of the operations and conditions of the Society to the members at the Annual General Meeting each year;
 - b.) be the primary contact between the Executive members and the NDFC.
 - c.) lead in the organization and planning of the Provincial Playdowns
 - d.) lead in the organization and logistics of sending players to represent Darts BC at the Nationals
 - e.) assume the lead role and work closely with the executive in regards to fund raising for the Society

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14.) The President shall:

- a.) assume all duties and responsibilities of the Provincial Director in the absence of the Provincial Director.

Act as Tournament and Ranking Officer of Darts BC and assume the following duties and responsibilities:

- forward all requests for DARTS BC ranking shoots to the Executive members for approval and respond back accordingly
- **follow and enforce** the guidelines set forth in the Tournament Package set by the DARTS BC executive
- follow-up on any results that have not been forwarded in a timely fashion
- keep an accurate accounting of the DARTS BC members ranking points
- forward all tournament results and ranking point results to the Web Master in a timely fashion.

15.) The Vice President shall:

- a) assume all duties and responsibilities of the President in the absence the President.
- b) assist the President with all duties in regards to Tournaments and Rankings

16.) The Financial Director//Membership Director shall:

As Financial Director:

- a.) be responsible for any monies collected dispersed or invested by the Society;
- b.) keep a true account of all monies collected dispersed or invested by the Society;
- c.) keep receipts for all expenditures which have taken place; and
- d.) keep a true account of all assets and liabilities of the Society.
- e.) prepare a financial report on a monthly basis to present at all Executive meetings and be available to membership upon request
- f.) be the custodian of all books, papers and records of the Society

As Membership Director:

Prepare and complete a directory of all Society Members (including Youth Players) with the following particulars:

- a.) The full name, address, telephone number and email (if available) for each Society Member;
- b.) The date on which each person is admitted as a member; and
- c.) The date on which any members ceased to be a member.
- d.) *collect and supply membership to the NDFC per their guidelines*

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17.) The Youth Director shall:

- a.) be the primary contact between the Executive members and the Youth member leagues;
- b.) be available to attend, or shall delegate another member 'in good standing' of the Society to attend, the Youth Provincials as the official representative of the Society.
- c.) assume the lead role and work closely with the executive in efforts to get government funding for the Society
- d.) travel with the youth and represent the province at the Nationals

18.) The Webmaster shall:

- a.) be responsible for the set up, maintenance and updating of the website
- b.) to ensure that all information is posted on the website in a timely manner
- c.) to ensure the preservation of all DARTS BC historical facts/statistics moving forward
- d.) to ensure that the webpage is available and kept online

19.) The Secretary shall:

- a.) record minutes of all executive meetings and distribute copies as required to the executive members and membership as requested
- b.) register and file all annual reports of the Society
- c.) assist with any mailings (including E-mailing) and correspondence as required

20) The Society shall also have the following appointed Committee Members in non Executive roles supporting Darts BC.

- a.) Zone/Disciplinary Representatives
- b.) Entity Liaisons

21). One Executive member shall travel with the Provincial Team to the National Championships each year and will not be a participating member of the team. This representative will have supporting responsibilities to attend to at the event. The executive will decide on an annual basis as to which Executive member is to take on such a role.

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ARTICLE VII – Financial Objectives

1.) For the purpose of carrying out the objectives of the Society, the Executive may suggest at an Annual General Meeting or Special General Meeting of the membership and have it voted on - to borrow, raise, or secure monies in such manner as they feel necessary.

ARTICLE VIII – EXPENDITURES

1.) Any extraordinary expenditure outside of the regular operations of the Society will have to be brought forward to the membership at the Annual General Meeting or a Special General Meeting and require a majority vote before reimbursement.

ARTICLE IX – AUDITORS

1.) If requested by a member - at the completion of the treasurer's term, or every two years, the treasurer's ledger of accounts shall be audited by an independent auditor who is not a member of the Society.

ARTICLE X – BOOKS AND RECORDS

- 1.) The Directors shall see that all books and records of the Society required by the Societies Act or by an applicable statute or law are regularly and properly kept.
- 2.) The fiscal year of the Society shall begin on the first day of July in each year and shall end on the last day of June the following year.
- 3.) Changeover meetings are mandatory for all outgoing and incoming Executive positions and must take place by July 30th each calendar year. All original documents and any electronic data, must be forwarded on to the new Executive member taking on each position. Failure to do so may result in disciplinary, or if necessary, legal action being taken by the Executive members of the Society.